



## IMPORTANT BILLING CHANGES COMING SOON

Dear Resident,

Please note that beginning **August 21st, 2015**, Century Management will be working with a new provider for processing your monthly payments. *Please review the upcoming changes, as these will affect the way you make your payments, whether you pay online or by paper check.*

### **ONLINE & AUTOMATED-DEBIT (ACH) PAYMENT CHANGE**

If you currently make payments online OR if you are signed up for automated-debit / ACH payments, your existing online account will be deactivated and ACH payments will not be processed as of **August 21st, 2015**.

At the same time, but not before, residents who wish to continue with automatic or one-time monthly online payments will be required to create a new online account on Century's website.

Residents who have signed up and are receiving monthly statements electronically (e-billing) will continue to receive their e-bill through our existing online billing center.

**More information will be provided regarding this new way to pay online with your next billing statement.**

### **MAILING ADDRESS CHANGE**

*The mailing address used for sending paper checks and Online Bill Pay through your bank is changing. If you pay either of these ways, please update the address accordingly.*

***The new mailing address will be provided on your next billing statement. At this time, no action is necessary. You will receive a notice along with your next billing statement with further details on the changes listed above.***

Thank you for your attention to this matter,

Century Management Services, Inc.